

PURCHASE ORDER

SLSU-Sogod Main Campus

Entity Name

DATE: 5/18/20
BY: Appendix 61

124-153-0214

Supplier : TOPHOME BUILDERS INC.	P.O. No. : 2020-05-0214
Address : Corner Osmeña and Rizal Street, Sogod, So. Leyte	Date : May 4, 2020
TIN : 234-553-195-000	Mode of Procurement : Negotiated Proc.

Gentlemen: *Emergency cases*
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : SLSU-Sogod <i>ok</i>	Delivery Term : free delivery <i>ok</i>
Date of Delivery : <i>upon payment</i>	Payment Term : COD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	Plunge Router with Bit 3-¼ HP 15 AMPS 12 bits w/ accessories	1	8,490.00	8,490.00

PR#:2020-04-0160 *For production of aerosol boxes*

Total Amount in Words:	Eight Thousand Four Hundred Ninety Pesos	8,490.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
TOPHOME BUILDERS INC.
Signature over Printed Name of Supplier

May 5, 2020
Date

Very truly yours,

[Signature]
SUSANA B. CENIZA
Signature over Printed Name of Authorized Official

AO-V
Designation

Fund Cluster : _____ Funds Available : _____	ORS/BURS No. : _____ Date of the ORS/BURS: _____
<i>[Signature]</i> CHRISTINE ALMA MAE M. DAGUPLO, CPA Accountant III Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount : _____